

**TENDER FOR REPAIRING OF AIR CONDITIONER ON AS & WHEN
REQUIRED BASIS FOR THE PERIOD OF F. Y. 2025-26**

IMPORTANT DETAILS

(1) LAST DATE FOR SUBMISSION OF BID 25/04/2025 AT 2.00 P.M.

**(2) DATE AND TIME OF OPENING OF BID IN PRESENCE
OF BIDDERS/ REPRESENTATIVES OF BIDDER: 25/04/2025 AT 2.30P.M.**

(3) EARNEST MONEY:- Rs. 10,000/-

Name of Firm:

Address of Firm:

Phone

No.

PAN

No.

GST No.

EMAIL

ID :-

DATE:-

Authorized Contact Person's Name & Contact No.:

I hereby submit that the information provided by me are true to the best of my knowledge and belief. Any discrepancy in the document may lead to the cancellation of tender.

Signature of Authorized Signatory of Firm with Seal



NATIONAL LAW UNIVERSITY, JODHPUR

NH-65, NAGOUR ROAD MANDORE, JODHPUR (RAJASTHAN)

PHONE 0291-2577530, 2577138

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Web Site: www.nlujodhpur.ac.in

Terms and conditions for awarding the Annual Rate Contract.

- (1). The firm shall quote its rates for a period of one year. The term of annual rate contract may be extended for further on same terms and conditions with the consent of both the parties.
- (2). The firm shall commence the work/supply immediately after awarding the annual rate contract till the specialized date mentioned in supply/work order or extended period if any.
- (3). **Firm/Contractor must submit the Earnest Money of Rs 10,000/-**, in the form of a Demand-draft issued by a Nationalized/Schedule Bank in favour of the Registrar, National Law University, Jodhpur payable at Jodhpur at the time of submission of tender documents. Earnest Money shall be refunded/adjusted against security deposit, if any, after award of work order, as the case may be.
- (4) In absence of earnest money, quotation shall not be entertained in any circumstances.
- (5) In case of claim for exemption from deposit of Earnest money sufficient proof in support of claim for exemption of EMD as prescribed in Govt. of India Notification is to be attached with the bid.
- (6). **Successful bidder shall be required to deposit security money equal to 10%(TEN PERCENT) of amount of approximate consumption/service, for a period of one year**
- (7). In case of non-submission of security deposit by successful bidder, work order/supply order shall stand cancelled and earnest money shall be forfeited by the University. Further, University shall have right to give work/supply order to next bidder, in accordance with the bid.
- (8). In case of non-fulfillment of any condition of work/supply order, University shall have a right to forfeit the security deposit or penalty may be imposed as may be decided by the University.
- (9). The Agencies shall be bound to fulfill all the conditions of the tender.
- (10) Tenders are non-transferable.
- (11) The agency shall quote its rates which shall be inclusive of all taxes, transportation etc. whatsoever. Tax if applicable should be mentioned in quotation clearly. In absence of that price will be treated as inclusive of taxes and any change/rise in price shall not be accepted. The rates should not be higher those quoted in any other organisation/institution or the MRP. Any hike in price during annual rate contract period shall not be entertained for any reason.

- (12). Rates should be quoted in schedule of quantity mentioned by university, and it should be signed by authorized signatory.
- (13). Rates should be quoted in figures as well as in words, in case of difference in both the rates for whatsoever reason; lower rates mentioned shall be treated as final.
- (14). Successful Supplier shall not show their inability to execute work/supply items given as per the tender. In such case, the University may black list/debar the Agency. Agency may not be allowed to participate in any tender in future fro the period as may be decided by the university. The Security Deposit of such Agency shall be forfeited without any prejudice.
- (15) Incomplete tender may be rejected.
- (16) Conditional tender shall be rejected.
- (17). The firm must submit the PAN, GST No. along with tender form, failing which, tender shall be rejected.
- (18). Any clarification required by the bidder shall be asked only in writing through e-mail/fax/post and reply of the same will also be communicated only in writing.
- (19).All disputes pertaining to the contract is limited to the jurisdiction of Vice- Chancellor,
NLU, Jodhpur, District Court of Jodhpur and in exceptional cases to the Hon'ble High Court of Rajasthan, Jodhpur.
- (20). Without prejudice to above, the parties reserve the right to enter into an Arbitration process in accordance with the relevant clause of Arbitration and Conciliation Act, 1996.
- (21) The NLU, Jodhpur reserves its right to reject/accept any or reject all tenders at any time without assigning any reason thereof. It shall be without any liability towards the bidder.
- (22)Payment shall be made only after submission of original bill with necessary document and after supply of complete items/execution of work.
- (23) It shall be responsibility of the firm/agency to ensure the safe, timely reaching sealed envelop to the office of the Registrar, National Law University, Jodhpur, N.H.-65, Nagour Road, Mandore, Jodhpur (Raj.). University shall not be liable for any delay for any reason.
- (24). The firm must not have been debarred / blacklisted by any Govt. Deptt, agency, PSUs / institution / agencies / autonomous organisations. The bidder shall submit a self certification by an authorized person duly notarized to this effect.(attach self declaration certificate duly notary attested)in the prescribed format attached as Annexure”A”
- (25). The bidders must sign at the bottom of each page of the bid documents at the time of submission in token of unconditional acceptance of the terms and conditions, technical specifications etc.

(26) University reserves its right to modify the bid document/details by way of amendment. **Notification for Such amendment shall be notified only on university website, therefore bidders are advised to visit university website time to time.**

(27) **Successful bidder shall be calculated on overall basis for items mentioned at serial No 01 to 05 and on overall basis for items mentioned at serial No 06 to 26 in Annexure "B"**

(28) Any losses sustained by Institute due to negligence of agency service in the form of loss/damage of property, will be recoverable from the contractor, as the money value shall be estimated by the Institute. The decision of the institute in this regard will be final and binding on the contractor/firm.

(29) The Contractor/firm will adopt all safety measures /precautions while executing the work. In case of any accident /causality of any personnel, involved in work the complete responsibility will be borne by the contractor/firm himself and University will not be held responsible for any claim/compensation.

(30) In case work/service/items not found as per specifications of the University, whole work shall be rejected and there shall not be any liability towards University for any reason.

(31) University may take clarification from bidder and may take appropriate decision accordingly. The decision of University shall be final and binding to all.

(32) NLU, Jodhpur does not bind itself to accept the lowest or any other tender and reserves the right to reject any or all the tenders received without assigning any reason, which shall be without any liability towards the bidder.

(33) If any delay occurred by the executing firm, penalty as may be decided by the University shall be imposed.

(34) The firm/contractor will adopt all safety measures /precautions while executing the work in relation to all material, equipment and accessories etc. University will not be responsible for any loss, theft, damage etc for any reason.

(35) In case of any error in calculation, corrected amount will be considered for calculation of lowest bidder.

(36) In case of any false statement, incorrect or false document submitted by the firm university shall have the right to reject the bid, cancel the work order, impose the penalty, forfeit of EMD or/and security deposit, black listing of firm, withhold of payment for executed work as decided by competent authority,.

All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.

ACCEPTANCE

I/We have carefully read and understood the above terms and conditions of the bid and agree to abide by them.

Signature of the bidder with seal

**DECLARATION REGARDING BLACKLISTING/DEBARRING FOR
TAKING PART IN TENDER**

(To be executed & attested by Public Notary/executive Magistrate on Rs 100/-non judicial stamp paper by the Tendered]

1. * I/We _____ of M/s _____ hereby declare that our company _____ having registered address at _____ has never been 'Blacklisted/debarred by any State/Central Govt,Department/Organization till date nor we are facing/filed any Litigation proceeding regarding debarring (blacklisting) with either of the above said agencies.

OR

1. * I/We _____ of M/s _____ hereby declare that our company _____ having registered address at _____ was blacklisted or debarred by State/ Central Govt,Department/Organization from taking part in tenders for a period of _____ years wef _____ to _____.the period is over on _____ and now the firm /company is entitled to take part in tenders.

- 2. In case of above information found false, I/we are fully aware that the tender/contract will be rejected/cancelled by National Law University, Jodhpur, and EMD/Security deposit shall be forfeited.
- 3. In addition to the above National Law University, Jodhpur will not be responsible to pay the bills for any completed /partially completed work/supply.

DEPONENT

ATTESTED:

(Public Notary/executive Magistrate)

NAME:- _____

Address: _____

***please strike out the non applicable para**

LIST OF REWINDING /SERVICE ITEMS REQUIRED FOR THE YEAR

S. No.	Description	Size/Make & Specification	Denom. of Qty	Approx Qty as and when required	Rates in figure	Rates in words
1	Rewinding of ceiling fan including cost of bearing, capacitor etc	size 48"	Each	300		
2	Rewinding of exhaust fan including cost of bearing, capacitor etc	size 9"	Each	20		
3	Rewinding of exhaust fan including cost of bearing, capacitor etc	size 12"	Each	20		
4	Rewinding of wall bracket fan (24") including Cost of bearing, capacitor etc	Size 24"	Each	10		
5	Rewinding of Submersible pumps (Three phase) including cost of bearing, capacitor and excluding the cost of lathe work.	10.0 HP	Each	03		
6	Service charge of water cooler (80 ltrs) excluding the rates of spare parts.	Make :- Bluestar/ voltas	Each	35		
7	Service charge of window AC 1.5T excluding the rates of spare parts.	1.5T Onida,/LG/ ,Hitachi)	Each	10		
8	Service charge of Split AC 1.5T excluding the rates of spare parts.	1.5 T (Make:- LG, ONIDA, VOLTAS	Each	20		
9	Service charge of Split AC 2.0T excluding the rates of spare parts.	(Make:- LG, ONIDA, VOLTAS	Each	50		
10	Service charge of Tower AC 3.0T excluding the rates of spare parts.	(MAKE:- LG)	Each	05		
11	Service charge of Tower AC 4.0T excluding the rates of spare parts.	4T (MAKE:- Bluestar)	Each	20		
12	Service charge of cassette AC 4.0T excluding the rates of spare parts.	(LG, HITACHI VOLTAS)	Each	25		
13	Service charge of Ducktable AC 5.5/7.0/7.5 excluding the rates of spare parts	Make:- Hitachi& LG	Each	56		

S. No.	Description	Size/Make & Specification	Denom. of Qty	Approx Qty as and when required	Rates in figure	Rates in words
14	PARTS REQUIRED FOR WATER COOLER					
	FOR WATER COOLER	80 LTRS MAKE:- BLUEST- AR& VOLTAS				
	GAS CHARGING		Each	10		
	FAN MOTAR		Each	04		
	CAPILLARY FILTER		Each	02		
	THERMOSTATE		Each	03		
	RELAY		Each	06		
	RUNNING CAPACITOR		Each	06		
	STARTING CAPACITOR		Each	06		
	FAN BLADE		Each	04		
	CONDENSOR		Each	02		
	COMPRESSOR		Each	05		
15	PARTS REQUIRED FOR WINDOW AC	1.5 T Make:- Onida,/LG/ ,Hitachi				
	GAS CHARGING		Each	02		
	FAN MOTAR new		Each	01		
	FAN MOTAR Repairing		Each	01		
	COOLING COIL		Each	01		
	THERMOSTATE		Each	01		
	RELAY		Each	01		
	RUNNING CAPACITOR		Each	01		
	STARTING CAPACITOR		Each	01		
	COMPRESSOR		Each	02		
	PCB		Each	01		
16	PARTS REQUIRED FOR SPLIT AC 1.5 T	(Make:- LG,ONIDA, VOLTAS				
	COMPRESSOR		Each	02		
	GAS CHARGING		Each	02		
	RELAY		Each	02		
	RUNNING CAPACITOR		Each	03		
	STARTING CAPACITOR		Each	03		
	CONTRACTOR		Each	04		
	FAN MOTAR Indoor New		Each	04		
	FAN MOTAR Indoor Repairing		Each	02		
	PCB		Each	02		
	FAN MOTAR Outdoor New		Each	02		
	FAN MOTAR Outdoor Repairing		Each	02		
	INSULATION		Rft	200		

S. No.	Description	Size/Make & Specification	Denom. of Qty	Approx Qty as and when required	Rates in figure	Rates in words
17	PARTS REQUIRED FOR SPLIT AC 2.0 T	(Make:- LG,ONIDA, VOLTAS				
	COMPRESSOR		Each	02		
	GAS CHARGING		Each	06		
	RELAY		Each	03		
	RUNNING CAPACITOR		Each	03		
	STARTING CAPACITOR		Each	03		
	CONTRACTOR		Each	04		
	FAN MOTAR Indoor New		Each	04		
	FAN MOTAR Indoor Repairing		Each	02		
	PCB		Each	03		
	Blower		Each	03		
	FAN MOTAR Outdoor New		Each	02		
	FAN MOTAR Outdoor Repairing		Each	02		
	INSULATION		Feet	200		
18	PARTS REQUIRED FOR TOWER AC 3.0 T	Make:-LG				
	PCB		Each	01		
	PCB REPAIRING		Each	01		
	FAN MOTAR Indoor New		Each	01		
	FAN MOTAR Indoor Repairing		Each	01		
	FAN MOTAR Outdoor New		Each	01		
	FAN MOTAR Outdoor Repairing		Each	01		
	COPMPRESSOR		Each	01		
	CONDENSOR		Each	01		
	GAS CHARGING		Each	03		
	CONTRACTOR		Each	01		
	INSULATION		FEET	50		
19	PARTS REQUIRED FOR TOWER AC4.0 T	Make:- BLUEST-AR				
	PCB REPAIRING		Each	01		
	FAN MOTAR Indoor New		Each	01		
	FAN MOTAR Indoor Repairing		Each	01		
	FAN MOTAR Outdoor New		Each	01		
	FAN MOTAR Outdoor Repairing		Each	01		
	COPMPRESSOR		Each	02		
	CONDENSOR		Each	01		
	GAS CHARGING		Each	01		
	CONTRACTOR		Each	01		
	INSULATION		feet	50		

S. No.	Description	Size/Make & Specification	Denom. of Qty	Approx Qty as and when required	Rates in figure	Rates in words
20	PARTS REQUIRED FOR CASSATE AC 4.0 T	Make:- LG, VOLTAS HITACHI				
	COMPRESSOR		Each	02		
	PCB		Each	01		
	PCB Repairing		Each	01		
	CONTRACTOR		Each	01		
	FAN MOTAR INDOOR NEW		Each	01		
	FAN MOTOR INDOOR REPAIRING		Each	01		
	FAN MOTAR outdoor New		Each	01		
	Fan Motor Outdoor Repairing		Each	01		
	GAS CHARGING		Each	04		
	OUTER PCB		Each	01		
	Sensor		Each	03		
	Blower		Each	03		
	Premeter		Each	01		
21	PARTS REQUIRED FOR DUCTABLE AC 5.5/7/7.5 TON	Make:- LG, HITACHI				
	COMPRESSOR		Each	03		
	Gas Charging		Each	05		
	FAN motar Indoor New		Each	04		
	Fan Motor Indoor Repairing		Each	03		
	Fan Motar outdoor New		Each	03		
	Fan Motor Outdoor Repairing		Each	03		
	contactor		Each	03		
	room sensor		Each	02		
	controller pcb		Each	02		
	PCB REPAIRING		Each	02		
	LP ,HP, Valve		Each	02		
	Outdoor Coil		Each	02		
22	Fixing Charges (Installation Split AC)					
23	Fixing Charges (Installation Cassettes AC)					
24	Dismental of Split AC					
25	Dismental of Cassetes AC					
26	Dismental of Ducktable AC					

Terms & conditions:-

(1)The firm has to submit the old unserviceable parts to store of National Law University, Jodhpur, except the compressor whose rate should be on buy back basis.

SIGNATURE & SEAL OF BIDDER