

NATIONAL LAW UNIVERSITY, JODHPUR  
NH-65, NAGPUR ROAD, MANDORE, JODHPUR, RAJASTHAN -  
342304

GUIDELINES FOR NATIONAL LAW UNIVERSITY JODHPUR –  
FINANCIAL SUPPORT FOR STUDENTS IN NEED  
***(DINESH VYAS PUBLIC CHARITABLE TRUST SCHOLARSHIP)***

1. **Title**

- A. These Guidelines may be called “**The National Law University, Jodhpur Guidelines for Award of the Dinesh Vyas Public Charitable Trust Scholarship.**”
- B. They shall come into effect from the second semester of the Academic Year 2025–2026.

2. **Objective**

- A. The objective of this Scholarship is to provide financial assistance to deserving undergraduate students of each batch of the University, primarily based on financial need, with consideration for merit.
- B. The Scholarship has been established through the generous commitment of the **Dinesh Vyas Public Charitable Trust (“the Trust”)**, which has pledged **₹10,00,000 (Ten Lakhs) for the second semester of the academic year 2025-2026, and ₹20,00,000 (Twenty Lakhs) annually for five consecutive years, beginning from the academic year 2026-2027 to the academic year 2030-2031.**
- C. The funds may be utilized for all or any the following purposes:
  - 1. Tuition Fees;
  - 2. Hostel, and Mess;
  - 3. Laptop/Digital Device, as procured by the Scholarship Committee;
  - 4. Internship Expenditure (not in the home city of the student) from the third year onwards, as fixed by the Scholarship Committee, depending on city and nature of internship;
  - 5. Any other purpose, including but not limited to national and international moot court competitions, national and international alternative dispute resolution

competitions, paper presentations, and any other academic activities as deemed fit by the Scholarship Committee in the interest of the student, subject to a written justification recorded by the Scholarship Committee specifying the necessity and expected impact of such use.

### **3. Time for the Award of Scholarship**

The Scholarship shall ordinarily be awarded at the beginning of each semester, unless otherwise decided by the Scholarship Committee.

### **4. Transfer of funds by the Trust to NLUJ**

- A. The funds for the second semester of the academic year 2025-2026, ₹10,00,000 (Ten Lakhs) shall be paid by the Trust by way of a cheque in favour of the University upon the execution of the Memorandum of Understanding in relation to the Dinesh Vyas Public Charitable Trust Scholarship.
- B. The annual fund of ₹20,00,000 (Twenty Lakhs) for five consecutive years, beginning from the academic year 2026-2027 to the academic year 2030-2031, shall be transferred by the Trust to the designated University bank account in the first week of June of each academic year.

### **5. Form of Scholarship**

- A. All amounts shall be directly transferred to the University account (for tuition and hostel fee)/reimbursed (as the case may be) to the student's account by the University.
- B. The University shall procure laptops or digital devices directly, as approved by the Scholarship Committee, and provide them to eligible students under this Scheme. The cost of each device shall be capped at a fixed amount or percentage, as determined by the Scholarship Committee, in **Annexure II**.
- C. Internship expenditures shall be eligible for reimbursement only from the third year onwards. The amount shall be fixed in **Annexure II** based on the city and type of internship (paid or unpaid) and shall not apply to internships undertaken in the student's home city.

## 6. Eligibility Criteria

- A. The student must be enrolled as a full-time Undergraduate student of this University.
- B. The student should not have taken admission under the NRI/NRI-sponsored category.
- C. First-semester students shall ordinarily be ineligible for the scholarship. However, in exceptional and extraordinary circumstances, the Scholarship Committee may permit first- semester students to apply on a rolling basis, for reasons recorded in writing.
- D. The total gross annual family income should be below Rs. 12 lakhs.  
*Provided that 'family' shall mean self, parents, siblings, residing together.*
- E. The student must maintain a cumulative CGPA of at least 6 (six) in previous semesters.
- F. The student must maintain a minimum of 70% of attendance throughout the semester.
- G. There shall be a common pool of applicants, wherein students will be assessed primarily on the basis of financial need, with consideration to merit.
- H. The following point-based evaluation shall apply for merit:

Criteria	Range	Points
CGPA	8 and above	0.5
	7.5	0.4
	7.0 – 7.4	0.3
	6.5 – 6.9	0.2
	6.0 – 6.4	0.1
Income	Below ₹5 lakhs	1.0
	₹5 – 6 lakhs	0.8
	₹6 – 7 lakhs	0.6
	₹7 – 8 lakhs	0.4
	₹8 – 12 lakhs	0.2

In case of a tie between merit and financial need, preference shall be given to the student based on their actual income being on the lower side.

## **7. Mode of Calculation of CGPA**

- A. For the purpose of this Scholarship, the cumulative CGPA of all previous semesters shall be considered.

## **8. Application Procedure**

- A. The student shall submit an application to the University in the prescribed format (**Annexure-I**) within 15 days of the commencement of every semester.
- B. The application shall be supplemented by the following documents:
- i. Aadhaar and PAN details of the student and parents.
  - ii. Income Tax Returns (last 3 years) of all earning family members.
  - iii. Salary statements (last 3 months) of salaried family members for the last three months as specified.
  - iv. GST returns and audited statements for business professionals (if applicable).
  - v. Government-approved land valuation/income certificate for agriculturists.
  - vi. Self-attested bank statements (last 1 year) of the applicant and family.
  - vii. Affidavit declaring movable/immovable assets and investments.
  - viii. Affidavit in **Annexure-III** for Tuition Fees, Hostel & Mess Expenses.
  - ix. Affidavit in **Annexure-IV** for Internship Expenditure.
- C. The University may seek third-party verification of all documents. Confidentiality shall be maintained.
- D. Students failing to apply within the deadline, i.e., one month prior to the last teaching day of each semester, shall not be considered.
- E. Scholarship must be reapplied for every semester. No student shall be awarded more than five times, excluding the one-time laptop allowance.
- F. Notwithstanding anything contained in this Clause, the Scholarship Committee may, for reasons recorded in writing, dispense with or waive the submission of any document, either wholly or in part, where justified. The Committee shall also be empowered to call for additional documentation, as it may deem necessary to assess the application.

## **9. Procedure of Scrutiny**

- A. The Scholarship Committee shall scrutinise all applications, verify the veracity of

- the documents, and may call applicants or their families for interaction.
- B. The Committee may also conduct interviews and additional checks to verify authenticity.
  - C. The Committee shall record its reasons for selection or non-selection and submit a report to the Vice-Chancellor.

#### **10. Composition of the Scholarship Committee**

The Scholarship Committee shall consist of the members as nominated by the Vice Chancellor.

- A. The Committee shall meet at least twice every academic year and additionally, as may be required.
- B. Decisions of the Committee shall be recorded with reasons and maintained for audit. The Committee will submit its report to the Vice-Chancellor. The decision of the Vice- Chancellor shall be final and binding.

#### **11. Mode of Payment**

- A. Tuition and hostel fee assistance shall be either transferred directly to the University's account or reimbursed to the student's account, as the Scholarship Committee may determine.
- B. In the case of internship allowance, up to 50% of the amount may be released in advance in situations of extreme need or necessity, as assessed by the Scholarship Committee, subject to the submission of such documents as the Scholarship Committee may require.
- C. Laptops or digital devices shall be procured and provided directly by the University using the funds received from the Trust.
- D. The Trust shall receive an official communication on disbursements, and annual impact reports may be shared.

#### **12. Monitoring & Reporting**

- A. The Scholarship Committee shall maintain detailed records of all applications, evaluations, approvals, disbursements, and rejections.
- B. The Committee shall prepare an Annual Report summarising:

- The number of applications received,
  - The number and category of scholarships awarded,
  - The total amount disbursed under each head (tuition, hostel, laptop, internship, etc.), and
  - A summary of impact, including retention and performance of supported students.
- C. The Annual Report shall be shared with the Vice-Chancellor and communicated to the Trust twice each academic year, at the end of each semester; i.e., June and December.
- D. The Committee may also undertake random audits or seek external verification of affidavits and documents submitted by students to ensure compliance.
- E. Any significant issues, misuse of funds, or policy concerns shall be reported immediately to the Vice-Chancellor, who may issue directions for appointment of a committee for inquiry which would recommend appropriate action to be taken.

### **13. Disqualification of Applicants**

- A. The candidate should not be availing another full scholarship/financial aid from any public, private or government institution (educational loans excluded).
- B. The candidate should not have been found guilty of misconduct or indiscipline.
- C. The candidate should not have been debarred for shortage of attendance.
- D. The candidate should not have failed in the end-term examinations.
- E. Notwithstanding Clauses 13(C) and 13(D), the Scholarship Committee may, for reasons recording in writing, condone shortage of attendance or failure in end-term examinations, where it is satisfied that sufficient and genuine grounds exist for such relaxation.

### **14. Withdrawal of Scholarship**

- A. If a student is found to have obtained scholarship through false information or fabrication, the scholarship shall be withdrawn immediately and the amount should be recovered. Disciplinary/legal action may also follow.
- B. Non-compliance with the 70% attendance requirement may result in withdrawal of the scholarship, subject to the discretion of the Scholarship Committee.

- C. The University reserves the right to withdraw the scholarship upon conviction by any disciplinary body of the University or for any other reason, as the Committee may deem fit, in writing.

Any student aggrieved by the decision of the Scholarship Committee regarding rejection, withdrawal, or disqualification of the scholarship amount may prefer a written appeal to the Vice-Chancellor within fifteen (15) days from the date of communication of such decision. The Vice-Chancellor shall consider the appeal, provide the student an opportunity to be heard (either in writing or in person), and pass a reasoned order within thirty (30) days. The decision of the Vice-Chancellor shall be final and binding.

#### **15. Saving Clause**

- A. Notwithstanding anything contained in these Guidelines, the decision of the Vice-Chancellor shall be final on any matter not specified above.
- B. Notwithstanding anything contained in these Guidelines, the University shall not be held responsible in the event that the Trust decides to discontinue or terminate the funding.

## **ANNEXURE I – APPLICATION AND EVALUATION FORM**

### **A. Student Identification/Information**

- Name,
- Address,
- Date of Birth,
- Aadhaar,
- PAN,
- Email,
- Mobile Number,
- Category,
- Disability (if any),
- Parents' details (name, PAN, Aadhaar, occupation, income).

### **B. Financial Need**

- Family monthly income (father, mother, other members),
- Number of dependents,
- Supporting proof (ITR, income certificate, salary slips, etc., as mentioned in Clause 7B).

### **C. Personal Motivation & Background**

- Statement of purpose,
- Social background,
- Extracurriculars,
- Reasons for applying.

### **D. Receipt of Other Financial Assistance**

- If you are receiving funds, scholarship, or aid from any other organization, please disclose the same, including but not limited to the name of the organization and the amount received.

### **E. Committee Review**

- Comments:
- Internal discussions & Consensus:

### **F. Final Evaluation**

- Recommended: **Yes/No**
- Amount Recommended (INR):



- Purpose of Assistance:
- Justification:

Declaration by Student

*(Signature confirming accuracy of information and undertaking to use funds only for the stated purpose)*

**Committee Signatures (Names, Designations, Dates)**

- 1.
- 2.
- 3.
- 4.

## **ANNEXURE II – FRAMEWORK FOR DISBURSAL OF SCHOLARSHIP FUNDS**

- A. The Committee shall determine the number of beneficiaries each semester and may award a consolidated scholarship amount to each selected student covering one or more of the eligible heads (tuition, hostel, laptop, internship), based on the student's demonstrated needs and availability of funds.
- B. The amount shall not exceed the actual cost under each head.
- C. At the beginning of every semester, the Scholarship Committee shall determine the percentage or amount of the annual scholarship corpus to be reserved for Tuition and Hostel support.
- D. The remaining funds shall be flexibly allocated towards Laptop/Digital Device procurement, Internship Allowances, etc., based on applications received.
- E. Any unutilized funds under one head may, at the discretion of the Committee and with due approval, be reallocated to another head to maximize student benefit.
- F. All head-wise allocations and utilizations shall be recorded in writing, approved by the Vice- Chancellor, and included in the annual report to ensure transparency.

**ANNEXURE III – AFFIDAVIT FOR TUITION FEES, HOSTEL &  
MESS EXPENSES**

I, \_\_\_\_\_ (Name of the Student), aged years, son/daughter of \_\_\_\_\_, presently residing at \_\_\_\_\_, and enrolled as a full-time student of the \_\_\_\_\_ Year, B.A., LL.B. (Hons.)/BB.A., LL.B. (Hons.) programme at National Law University, Jodhpur, do hereby solemnly affirm and declare as under:

1. That the financial and personal information furnished by me in my Scholarship Application is true and correct to the best of my knowledge and belief.
2. That my family's movable and immovable assets and investments have been truthfully disclosed in the application form and supporting documents.
3. That I have not received any scholarship or financial aid from any other organization, and if I have, the same has been fully disclosed in the application form.
4. That I am seeking financial assistance under the Scholarship for the following purposes (tick whichever is applicable):
  - Tuition Fees
  - Hostel or/and Mess Expenses
5. That I undertake to use the scholarship funds solely for the above purposes and for no other.
6. That I understand any misstatement, suppression of facts, or misuse of the scholarship amount shall render me liable for immediate withdrawal of the scholarship, recovery of the amount disbursed, and disciplinary/legal action as the University may deem fit.

I, \_\_\_\_\_, do hereby verify that the contents of this affidavit are true and correct to my knowledge and belief, and nothing material has been concealed therein.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of Student)

Name: \_\_\_\_\_

Enrolment No.: \_\_\_\_\_

Year/Batch: \_\_\_\_\_

## **ANNEXURE IV – AFFIDAVIT FOR INTERNSHIP EXPENDITURES**

I, \_\_\_\_\_ (Name of the Student), aged \_\_\_\_\_ years, son/daughter of \_\_\_\_\_, presently residing at \_\_\_\_\_, and enrolled as a full-time student of the \_\_\_\_\_ Year, B.A., LL.B. (Hons.)/BB.A., LL.B. (Hons.) programme at National Law University, Jodhpur, do hereby solemnly affirm and declare as under:

1. That the financial and personal information furnished by me in my Scholarship Application is true and correct to the best of my knowledge and belief.
2. That my family's movable and immovable assets and investments have been truthfully disclosed in the application form and supporting documents.
3. That I have undertaken an internship with \_\_\_\_\_ [Name of Organization/Company/Institution/Advocate], which is bona fide and relevant to my academic programme.
4. That the said internship:
  - a) If procured via RICC, copy of the RICC confirmation mail attached, OR
  - b) If self-procured, copy of the internship confirmation mail attached.
5. That I have obtained the Internship Certificate (attached herewith).
6. That the expenses claimed in respect of the said internship are genuine and solely related to the same.
7. That I have not made, and shall not make, any duplicate claim for the said expenses under any other scheme, source, or allowance.
8. That I have not availed any prior internship allowance or financial support from the University or the Trust for the same purpose.
9. That this affidavit is executed in support of my application for disbursement of internship allowance.
10. That I understand any false statement or misrepresentation shall render me liable for immediate withdrawal of the scholarship and recovery of the amount disbursed, in addition to disciplinary/legal consequences.

I, \_\_\_\_\_, do hereby verify that the contents of this affidavit are true and correct to my knowledge and belief, and nothing material has been concealed therein.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of Student)

Name: \_\_\_\_\_

Enrolment No.: \_\_\_\_\_

Year/Batch: \_\_\_\_\_