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CCTV Policy of NLUJ

Regarding Purpose:

The University Grants Commission in its directions through its letter no. F. 1-15/2009 (ARC) pt-III April, 2014 directed all Universities to install CCTV in Universities to prevent untoward incidents. Accordingly, National Law University, Jodhpur has installed CCTV cameras at various places of the University to protect and ensure the safety of its students, staff and property of the university.

Regarding CCTV System:

- 1.) The CCTV system installed in the University is owned by National Law University, Jodhpur.
- 2) The authorised employees of the University designated by Hon'ble Vice Chancellor/Registrar of the University are responsible for the overall management and technical supervision of the CCTV system.
- 3) Necessary caution stickers are placed in the areas where CCTV system is functional.
- 4) Live footage of the cameras are stored in the system installed in the University.
- 5) Live footage is provided in the office of Hon'ble Vice Chancellor and Registrar.
- 6) Live footage from the cameras installed in the library is provided and stored in the Office of Librarian.
- 7) University has the ownership over the CCTV live footages and recorded footages. These are considered as the property/records of the university.

Regarding Privacy:

All the data captured and stored from CCTV cameras will only be used in accordance with the purpose of the CCTV policy of NLUJ. Personal privacy of the employees and students of the University shall be protected in accordance with the laws established by the government.

Regarding CCTV Access:

- 1) The live coverage of the CCTV is only accessible to The Hon'ble Vice Chancellor, Registrar or their authorised employee. Hon'ble Vice Chancellor or Registrar may authorise the University employees to have access to live coverage / recordings for maintenance of the CCTV system, data retrieval or other similar purposes.
- 2) Recordings from the CCTV system will only be retained for 16 days and thereafter will be automatically and permanently deleted unless otherwise directed by law enforcement agencies or instructed by Hon'ble Vice Chancellor.
- 3) Logbook record of the CCTV access to third party other than in accordance with point no. 1 shall be maintained by the authorised employee. Regarding such access the logbook entry shall indicate the reason of access, date of access, time of access and details of persons present at the time of access.